

STAND BOOKING REQUEST



DATE
DD / MM / YY

CONTRACT NUMBER

Fill out the following form with the required information, and send it to Ana Linda Garibello agaribello@corferias.com In addition, this form should be sent to the Commercial Department of CORFERIAS, at Carrera 37 N° 24 - 67, Bogotá D.C. and Alexandra Alegria m.alegria@koelnmesse.co, Angélica Garzón a.garzon@koelnmesse.co as soon as possible, duly signed by the Legal Representative, along with the Certificate of Incorporation and Management, a photocopy of the Tax ID Number and a photocopy of the Citizenship Card of the company's Legal Representative. This information will be included in THE OFFICIAL CATALOG OF THE FAIR, and in THE IDENTIFICATION OF NATIONAL AND INTERNATIONAL BUYERS, AND PRE-ENROLLMENT OF THE BUSINESSMATCHMAKING once the respective hire contract has been signed.

For the purpose of taking part in INTERZUM BOGOTA, which will take place in Bogota, D.C. from May, 10th to 13th 2022 and acting in the name of and representing the company, we hereby reserve our place, agreeing to the provisions contained in the Participation Regulations for this event and others set forth by the Executive Chair of CORFERIAS.

I. EXIBITHOR GENERAL INFORMATION

ID Number	Company name			Commercial acronym	
Address		City	Country	Telephone	Fax
CIU Code (Clasificación Internacional Industrial Uniforme (Uniform International Industrial Classification))	Corporate e-mail		Website		
E - mail E-Billing		Responsible(s) Electronic Invoicing		Telephone	
1					
2					

Legal Representative and Directors information

Identification	Legal Representative Name	Position	Telephone	Cell phone	E-mail
Identification	Directors' Full Name	Position	Telephone	Cell phone	E-mail
		General Manager			
		Sales Manager			

Those responsible for participation

Identification	Full names	Position	Telephone	Cell phone	E-mail

Requires cornice installation (basic assembly) in the Stand		Commercial Name of the Company for publication in the Catalog of Exhibitors			
YES NO					
If you selected YES, write the name of the business that should appear in the cornice of the stand:					

For this event we have booked the following exhibition areas

Pavilion	Level	Stand	Unit rate	amount sqm (M ²)	Sub Total	VAT	Total Rate

Notes:

Stand construction							
Please indicate your preference of stand construction (tick only one)				If you selected BASIC ASSEMBLY or in case you have individual stand construction and want a fascia board with your company name, write the name of the company that you would like to appear on the fascia board:			
<input type="checkbox"/> Basic Assembly (standard shell scheme included in the rental price) <input type="checkbox"/> Premium standard shell schemes (price upon request) <input type="checkbox"/> Individual stand construction with own stand constructor							
II. CLASSIFICATION OF THE EXHIBITING COMPANY							
Please identify the Economic Activity of your company							
AG Agricultural	CY Wholesale Marketer	FB Manufacturer	SS Social Services				
AP Public Administration	CN Retail Marketer	IM Importer	RE Representative				
CA Consultant	DT Distributor	PC Livestock	Other (Specify)				
CT Construction	EX Exporter	SR Services					
Origin of the Company:							
National with Colombian Tax ID Number				National Representation w/ Colombian Tax ID (Number)			
Multinational with Colombian Tax ID (Number)				International with Foreign Tax ID (number)			
Joint Participation w/Companies with Foreign Tax ID (Number)							
Size of the company				Type of company			
<input type="checkbox"/> Microbusiness (fewer than 10 employees) <input type="checkbox"/> Small (11 to 50 employees) <input type="checkbox"/> Medium (51 to 200 employees) <input type="checkbox"/> Large (more than 200 employees) <input type="checkbox"/> Multinational				<input type="checkbox"/> PR Private <input type="checkbox"/> EO Official Entity - Government <input type="checkbox"/> GA Guild - Association <input type="checkbox"/> OI International Body <input type="checkbox"/> EM Embassy <input type="checkbox"/> CC Chamber of Commerce			
				If your company belongs to a Guild - Association, please indicate which one.			
III. PRODUCTS AND SERVICES							
Please indicate your products and/or services in the following classification							
1. Machines and auxiliary machines for woodworking, furniture production and construction							
1	Machines and technical equipment for primary wood processing (e.g. extraction machines)	2	Machines and technical equipment for secondary processing (e.g. cutting, laminating, gluing, forming)	3	Forest machines	4	Machines and technical equipment for assembly and joining
5	Multipurpose machinery, workshop equipment	6	Plants for prefabricated house construction/wood frame construction; plants for timber construction	7	Machines for furniture production and wood interiors (stationary)	8	Machines for specialized manufacturing
9	Machines for the manufacturing of windows, doors and gates	10	Machines for flooring manufacturing	11	Plants for the conditioning of wood, wood materials and surfaces	12	Auxiliary machines and products for the equipment of machines
2. Materials & Nature							
13	Materials for furniture production	14	Surface treatment, finishing products and wood finishes (Sealants, lacquers and catalyzed inks, acrylic paintings, abrasives, adhesives and tapes, rubber cements)	15	Solid wood	16	MDF and triplex boards, agglomerates
17	Immunized wood	18	Floors (parquet, cork, other wooden floorings)	19	Doors, gates, windows and accessories	20	Finished parts for interior fittings; materials for interior fittings
21	Prefabricated building industry (construction materials, construction systems, dry and prefab construction)						
3. Function & Components							
22	Semi-finished products for cabinet, office and modular furniture	23	Furniture fittings and structures	24	Build-in parts	25	Lighting systems for furniture and interior works
26	Finished parts for interior fittings (architectural fittings)	27	Furniture parts				
4. Textile & Machinery							
28	Fabrics for upholstered furniture and mattresses	29	Upholstery materials, upholstery articles and accessories	30	Semi-finished products for upholstery, mattress and bed manufacturing industry	31	Machines and components for upholstery industry processing

5. Hardware & Equipment										
32	Portable machines, hand tools, power tools, equipment and aids for furniture production and wood interiors (e.g. cutting and sharpening machines, drills, screwdrivers and polishers, circular and vertical saws etc.)	33	Machines, equipment and aids for surface treatment (e.g. brushing machines, applicators)	34	Fastening and fixing technology	35	Occupational safety and safety technology			
36	Installation tools									
6. Forestry Technology										
37	Forestry operators	38	Rinds and pulps	39	Seeds and harvest for reforestation	40	Energy from wood; use of residual wood (dust, chips, firewood, bark)			
7. Organisation, Media and Transverse Services										
41	IT software (CAD, ERP, production planning, material management)	42	Consultancy	43	Associations and organisations	44	Training			
45	Services	46	Maquila	47	Government entities	48	Partnerships			
49	Leasing and financial entities	50	Trade press	51	Other, please specify below					
OTHER PRODUCTS AND/OR SERVICES (SPECIFY)										
* Please use this field in case you do not find your product in the items described previously *										
Please provide details of the Products and/or Services that you will exhibit at the Fair										
Please specify the product Brands that you will exhibit at the Fair										
Please specify the Countries of Origin of the products that you will exhibit at the Fair										
IV. POTENTIAL NATIONAL AND INTERNATIONAL BUYERS										
Note: Please fill this information in precisely to identify and invite potential national and/or international buyers that you would like to see at the Fair.										
Indicate the purpose of your participation as an Exhibitor at the fair										
1-										
2-										
3-										
National Buyers										
Please give further information on Potential National Buyers that you would like to contact (you may attach the list) as follows:										
Company		Economic activity		Contact/Position		Telephone		E-mail		City
If you do not have information regarding national companies, please describe the profile of the potential national buyer or national company that you would like to contact										
Select the Size of the Company that you would like to contact										
Microbusiness		Small		Medium		Large		Multinational		
Foreign Buyers										
Production capacity, the Exhibitor's import and export products in Colombia								Distribution of national and international sales of the Exhibitor (%)		
Product		Production		Imports Value (\$)		Exports Value (\$)				
		Units	Value							
								National Market Sales %		
								International Market Sales %		

Countries where the Exhibitor has or will carry out Exports and Imports			
Export Countries	%	Import Countries	%

Please give further information on the **Potential International Buyers** that you would like to contact (you may attach the list) as follows:

Company	Economic activity	Contact/Position	Telephone	E-mail	City/Country

If you do not have information regarding international companies, please describe the profile of the potential national buyer or international company that you would like to contact

V. METHOD OF PAYMENT

National payments	International payments
30% upon contract signature	30% upon contract signature
30% three months before the trade show	70% two months before the start of the event
40% before april 10th of 2022	
National payments Payee: CORPORACION DE FERIAS Y EXPOSICIONES S.A. Account number: 4818-0000-0756 Savings Account: Bancolombia Panamá Trade Fair Code: 57-03	International payments Name or Beneficiary: Corporación de Ferias y Exposiciones S.A. Beneficiary's address: Carrera 37 No.24-67 Bogotá Colombia Beneficiary's account number: 80100004590 Bank: Bancolombia Panamá Bank's address: Plaza Marbella Calle 47 y Aquilino de la Guardia Apartado 0816-03320 Panamá Swift Code: COLOPAPA Intermediary Bank: Citibank New York Swift Code Intermediary Bank: CITIUS33

Terms and Conditions

- The subscriber guarantees and agrees that the products registered in the present Stand Booking, are the only products that will be exhibited in the hired area and are related to the theme of the fair or event.
- The subscriber declares that the information provided is truthful, complete, accurate, update-to-date and authorizes that this information is provided to the operators and those who use it, with commercial intentions: YES NO
- The subscriber states and warrants that the activities developed through his company have all permits and licenses required for execution.
- The subscriber agrees that in case of withdrawal or cancellation of this reservation, the amount delivered as an advance payment, without exceeding the 30% from the total value of the contract, shall be property of Corferias, without prejudice legal actions that may be held.
- This document provides executive merit for the parties involved.

Type of Exhibitor New Former Past, renewing	Exhibiting Company Legal Representative Signature
Years of Participation: _____	Full names: _____ ID _____

FOR USE EXCLUSIVELY BY THE CORPORATION

Corferias Sales Coordinator Name	Report Date MM/ DD / YY Time:	Notes:
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